

TECHNICAL STANDARDS COMMITTEE
Minutes - Monthly Meeting
WTRRF Conference Room - 700 Doty Street
Tuesday 1:30 PM, May 19, 2020

Call to Order – The meeting was called to order at 1:30 p.m.

Roll Call – Present in person was Jordan Skiff. Present via teleconnection were Paul DeVries, Cody Schoepke, Ben Propson, Nick Leonard, and Eric Otte.

Approval of April Minutes– A motion was made by Paul DeVries and seconded by Nick Leonard to approve the April 2020 meeting minutes. The motion carried.

Communication Session

Reports on:

- **Correspondence Relating to the Regional Wastewater System**

- **LaClare Family Creamery**

- ◇Eric continues to work with LaClare on the arrearage calculations. LaClare came up with a calculation that produced a discharge volume higher than what the Calumet Sanitary District was assuming.

- ◇Cody reported that the flow test on 4/24/20 revealed that even with the flow blocked off from LaClare the laser meter showed one-half inch of flow in the pipe. It was discovered that the laser flow meter was not calibrated correctly. Using the Flow Link software, Mulcahy Shaw was able to calculate the volume that was inaccurately measured and recalculate all affected bills. A credit will be issued to Calumet. Cody has given a full explanation to LaClare and Calumet.

- **Records Exchange – Update of Contact List**

- ◇Gary Watry will provide the updated list to Eric and Eric will forward the most current information he has to Cody & Mary.

- **Sewer or System Improvements Anticipated, in Progress or Completed (Extensions or Rehabilitations)**

- ◇Paul reported that Parker Excavating has installed both the sanitary and water main in Military Rd. They will now begin with the water and sewer lateral installations.

- ◇The lining contractor began work on May 18. That will be about a two week project.

- ◇Eric said leaky manholes in Town of Fond du Lac SD#3 were recently repaired. Eric got reports back from Northern Pipe which indicated several leaks in the 21” concrete interceptor in the Town of Fond du Lac SD#2. The sewer is in good shape and those leaks will be pressure grouted.

- ◇The generator at Gladstone Beach lift station will need an increase in horsepower or that generator will need to be replaced. That station is 40 years old.

- ◇The Calumet lift station work has not begun yet.

- ◇Eric reported that the Village of Eden has a board meeting tonight and Applied Technologies will be presenting a preliminary draft of a Facility Plan. Cody has not received a response from Eden or Applied Technologies after forwarding them calculations. The buy-in cost would be \$1.1 million dollars.

- **FP or RSAP Amendments Anticipated, in Progress or Completed**

- ◇None

- **Metering and Sampling**
 - ◊Cody said 2nd quarter sampling for the OSG will be delayed to the latter part of the quarter.
 - ◊**Clearwater Reduction Fund Status and Party Activity**
 - ◊None
- **Receive Sewer Project Closeout Records and Shared Sewer Cost Calculations**
 - ◊None
- **Distribute Updates to Regional Sewer Design and Constructions Standards and TGM Revisions**
 - ◊Eric received the specifications from Paul and after review he saw no issues. Nick will review them and reply to Paul.
 - ◊Paul said he has approval from the WDNR for the specifications.
- **Review Prior Activity**
 - ◊None

Technical Session – Consent Agenda

Review as needed:

- **Review and evaluate new products and technology for incorporation into the standard specifications.**
- **Monitor the assessment, accumulation and use of the Clearwater Reduction Funds**
- **Maintain procedures and protocol for compliance with the Agreement**
- **Review and recommend proposed changes, revisions, clarifications, and amendments to the Parties regarding the Agreement and the TGM**
- **Consider and decide requests for specification waivers**
- **Prepare appropriate specification amendments**
- **Review shared sewer cost calculations for compliance with TGM procedures Conduct review of proposed revisions to the 2000 RSAP to identify potential regional impacts**

Additional Items

- **WTRRF Operations Update**
 - ◊The rain event on May 17 produced 1.75 inches of rainfall. Plant flow rose from 5.5 mgd at 9:00 a.m. to 24 mgd at 3:00 p.m. Flows did not climb as quickly as normal and it took less time than usual for flows to come down. No blending or by-passing occurred. One additional clarifier was placed into service.
 - ◊The cleaning of interceptor sewers may have created an increase in capacity of those sewers which allowed for the greater volume of storage in the collection system, perhaps slowing down the flow to the plant.
 - ◊Operations personnel continue with a three-shift schedule Monday-Friday.
 - ◊Bio-P is working great, with chemical only needing to be added three days in May.
 - ◊United Liquid Waste notified us that they will not be able to apply the biosolids to land and instead will be going to landfill. The farm land will not be available for land application until the first cutting of hay comes off. Hauling charges will increase until that time.
 - ◊Interviews were held for the two vacant Operator positions and offers have been extended. Start dates are pending results of pre-employment physicals. This will bring Operations to full staffing.
- **OSG Master List: By Referenced Name**
 - ◊Cody said this is being brought up for clarification purposes only. The intention is to list these accurately in the Facility Master Plan. Only those customers who have purchased capacity in the plant will be listed in the Facility Master Plan.

◇Friendship Sanitary District #2 is actually Flood Mobile Home Court, which is billed through the Village of North Fond du Lac.

- **Clearwater Reduction Fund – Continued Discussion from December Meeting**

This item will remain on the agenda for the June meeting.

◇Nick said there will be a virtual OSG meeting on May 21 where this will be discussed.

- **R.A. Smith – Facilitator for Allocations**

◇Paul said he is preparing the work documents this week and will forward those to Jeff Mazanec. Those documents will be available for review via a Google Drive link.

◇Nick asked if the base allocations have been established for the districts. In order to contain costs Nick would like the districts to provide as much information as possible to Jeff so that he isn't starting from scratch.

◇Eric has updated some of that information for some of the districts.

◇Nick will bring this subject up at the OSG meeting scheduled for May 21.

Adjournment

◇A motion to adjourn was made by Eric Otte and seconded by Nick Leonard. The motion passed. The meeting adjourned at 2:13 p.m. The next meeting is scheduled for June 16, 2020.